

# Jeffery Cossin

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## PROFILE

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Seeking an entry level diesel mechanic position to build upon basic vehicle maintenance skills and develop a solid background in diesel mechanics.

## SKILLS

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- Skilled in customer service
- Technically inclined - Experienced in Microsoft Word, Excel, and Outlook
- Accurately perform pre and post trip inspection
- Experienced leading a team and working independently

## WORK EXPERIENCE

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**Target Distribution**, West Jefferson, OH

August 2020 - Present

*Break Pack*

- Pick, Pack, receive and restock products with forklift, lift truck or by hand
- Stack and organize large bulk items
- Work in a fast-paced environment
- Ability to work independently or with minimal direction
- Physically able to stand, sit, move, squat, walk, climb, and lift 50 pounds
- Work as an active team member and complete team goals

**Goodyear Commerical Tire and Rubber**, Grove City, OH

December 2018 - August 2020

*Pick Up and Delivery*

- Pre and Post trip inspections of box trucks
- Loaded and unloaded trucks either by hand or forklift
- Delieverd wheels and tires and collected payment from customers
- Helped mount and dismount tires and wheels
- Operated the AZ machine, Boom chamber and the paint booth

**Allied Towing**, Grove City, OH

November 2017 - December 2018

*Tow Truck Driver*

- Loaded and unloaded vehicles on a 19 ft rollback
- Performed light maintenance: lubrication, oil changes, cleaning, cable replacement
- Collected payments from customers and dealerships
- Kept a daily log of mileage, stops, fill ups

**Weiging Chiropractic**, Grove City, OH

July 2015 - December 2017

*Rehab Tech*

- Developed personal exercise programs for clients
- Performed office duties: scheduling, answered phones, collected payments
- Performed all laser treatments
- Performed drug and alcohol testing and DOT physicals

**New Albany Country Club**, New Albany, OH

February 2008 - March 2016

*Manager on Duty*

- Managed a team of 30
- Performed weekly inventory and ordering of supplies
- Performed job interviews, new hire training and reviews of staff
- Generated closing reports using micosoft applications

## EDUCATION

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**American Diesel Training Center**, Columbus, OH

October 2020

*Diesel Mechanics/Technician*

- Selective program designed to supply industry with vetted, high character, proficiently trained technicians.
- Introduction for entry level preventative maintenance technicians.
- Hands on intensive program focusing on PMI, electrical, diagnostics, brakes and emissions.

**Columbus State Community College**, Columbus, OH

June 2005

*Health and Fitness Management*

- Business management
- Fitness program development
- Basic nutrition

## CERTIFICATIONS

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**OPOTA**, Columbus, OH

October 2017 - October 2022

Private security firearms training

**CPR/First Aid**, New Albany, OH

November 2015 - June 2018

### **Stemco - Total Quality Maintenance Training Program**

Crewson ABA Installation

Kaiser Qwik Kit

Distributor Sales Training

Part 2: TQM Wheel End-Discover Voyager Installation

Part 2: TQM Wheel End Grit Guard Installation

Part 2: TQM Wheel End-Guardian HP Installation