

KHADIJAH M. RANSOME

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OBJECTIVE | Seeking an entry-level diesel mechanic position to build upon basic maintenance skills and solidify a career in the diesel industry. Professional references are available upon request.

SKILLS | PMI, Brakes, Emissions, Diagnostics, Electrical, and more | Accurately perform pre- and post-trip inspections | Logistics to avoid disruptions in transportation | Technically and mechanically inclined | Compliance with DOT regulations | Safely operate vehicles and tie down cargo | Excellent customer service skills

EXPERIENCE | **MACHINE OPERATOR, AKEBONO**

JULY 2017 – NOVEMBER 2020

Monitor and control machine performance and settings; feed raw materials into semi-automated machines and help assembly line for desired output of product; identify and fix any issues or malfunctions that may occur on the machine and/or assembly line; maintain a log of activity and production

SERVICE WRITER, WALMART AUTOMOTIVE

SEPTEMBER 2015 – MAY 2017

Developing cost estimates, logging needed parts, and the time needed for repairs and most appropriate technician; maintaining computerized customer profile info, meeting with customers to discuss their requirements, and relaying those requirements to service technicians; entering details of repair jobs on the company's network and repair instructions and lists of needed replacement parts to the service technicians; releasing repaired equipment to the customers and explaining the work done and costs accrued to the customers to ensure their satisfaction and repeat business.

EDUCATION | **AMERICAN DIESEL TRAINING CENTERS | DIESEL MECHANIC/TECHNICIAN | DECEMBER 2021**

- Selective program designed to supply the industry with vetted, high-character, proficiently trained technicians.
- Introduction for entry-level preventative maintenance technicians.
- Hands-on, intensive program focusing on PMI, electrical, diagnostics, brakes, and emissions.

DREHER HIGH SCHOOL | HIGH SCHOOL DIPLOMA | MAY 2014